



# Career & Workforce Development Services

Jewish Family Services' Career & Workforce Development department offers a variety of services to help individuals with their employment and career goals.

**CAREER MANAGEMENT COACHING** will help you to: identify and explore career options, make effective career decisions, prepare an exceptional personal marketing campaign and execute results focused job search strategies.

**Fees: \$65/hr, \$175 for 3 hours, \$275 for 5 hours**

- Individual Job Search Coaching
- O Net skills search
- Job Search Expectations, Salary Negotiations
- Accessing the Hidden Job Market
- PEAK © Interviewing Strategies/Résumé Review

**JOB SEARCH SUPPORT SERVICES** are designed for individuals who need or want to change jobs and know what type of work they want to look for but need access to: job search strategies, networking leads, the "hidden job market", resume review, interviewing tips and/or salary negotiation guidance. Financial Assistance is available based on Financial Need.

**Fees: \$75.00**

- Individual Assessment
- Customized Individual Action Plan - includes employment history, goals, suggested Career Services.
- Résumé Critique

**CAREER TESTING: \$215.00**

Jewish Family Services Career Coaches recommend the Strong Interest Inventory ® and the MBTI ® for individuals who are considering a career or employment change.

- MBTI ® and Strong Interest Inventory ® - Includes 2 hours of interpretation and feedback with individualized assessment, history, goals, resume review and action plan

**PROFESSIONAL RÉSUMÉ WRITING SERVICES, Member PARW®**

Certified Professional Résumé Writers are the career industry's leading experts in the development of strategic resumes. Since 1997, Jewish Family Services staff have demonstrated their knowledge, talent and writing expertise in meeting the industry standard of excellence and in serving your career interests through the preparation of strategic resumes.

**Résumé, Cover Letter & References: \$175.00**

- Turn around time 3-5 days, average of 3 days
- 24-hour Express Service of \$250

**PEAK © INTERVIEW COACHING**

The interview is an most important step in your search for employment. When you are face-to-face with an interviewer, you are a salesperson... selling yourself! You have chosen to practice your "sales pitch" in a mock interview. Interviewing is like anything else, the more you practice the better you become. Congratulations on taking the first step to becoming an effective interviewee!

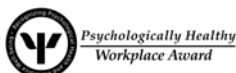
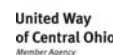
**Mock Interview 1-3 Person Panel \$65-125.00**

- Individualized with (1-3) Career Consultant(s) to include: 15 minute interview and 30-45 minute review
- PEAK Interview packet
- Optional video of interview
- Strong Interest Inventory ® - only - \$125.00 includes one hour interpretation

Specialized Programs are available for:

- Dislocated/Laid Off Professionals
- Refugees/Asylees residing in the USA for < 5 years.

For more information about the eligibility requirements for these specialized programs please contact 237-9675.



~ An Equal Opportunity Employer ~

*JFS helps individuals and families facing life's challenges in the two most important areas of their life—home and work.*



Counseling Center • Career & Workforce Development • Senior Services • Outreach Services

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## Career Consultants Exceed Expectations of Clients

72 Clients completed Customer Satisfaction Surveys between July-December 2006.

These customers reported utilizing our services for:

- Career Counseling/Planning
- Job Readiness
- Job Search/Placement Assistance
- Resume Development.

**92%** of the Customers were **Very Satisfied** with the support and assistance received.

**6%** of the Customers were **More than Satisfied** with the support and assistance received.

**2%** of the Customers were **Satisfied** with the support and assistance received.

90% of Customers based on their experience, would **recommend Jewish Family Services employment services to other job seekers.**

10% of Customers did not respond to this question.

When asked if the individual would recommend Jewish Family Services to other job seekers, one customer stated "I already have referred others" and another said "Absolutely!"

Individuals seeking Career and Workforce Development Services are typically seen within 3-5 days of their initial contact with Jewish Family Services.

## Business and Training Services

Engaging skilled, motivated and capable employees will make any business more successful.

Jewish Family Services can help by offering:

- Access to a large pool of qualified job applicants
- Customized Training to meet the needs of the business community
- Targeted hiring events and job fairs
- Retention Services to assist your management team and your new employees improve productivity and avoid unnecessary turnover.

To learn more about our Business Services, please contact Lynn Aspey, Director of Business Relations at 614.559.0117 or [laspey@jpscolumbus.org](mailto:laspey@jpscolumbus.org)

## Jewish Family Services Career and Workforce Development Staff assist clients to obtain Employment

In the FY 2007 year, Jewish Family Services completed the intake and assessment process and provided services to approximately 610 individuals through the Career and Workforce Development Department.

55% (337) of these individuals obtained employment with an average hourly wage of \$12.66 per hour.

80% of the individuals who obtained employment were seeking entry level employment and the average wage these individuals received is \$9.45/hour or approximately \$19,635 annually.

20% of the individuals who obtained employment were seeking professional positions with salaries above \$30,000 annually. The average wage obtained by these individuals is \$32.25 per hour or approximately \$67,080 annually.

### Client Demographics

#### Gender

Females	57%
Males	43%

#### Race/Ethnicity

Caucasian	32%
African	41%
Black	20%
Other/No Info	7%

#### Age

20-34 Years	38%
35-54 Years	36%
55 and Up	13%
No Info	13%

#### Education

PhD/Master's	7%
BA or Associate	23%
Some College	10%
HS/GED	16%
Some HS	36%
No Info	8%

#### Jewish Clients

represent 12% of clients served in FY 07.